LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD
622 E. GRAND RIVER AVENUE, HOWELL MI 48843 – BOARD ROOM

MEETING MINUTES
FULL BOARD
TUESDAY, JANUARY 28, 2025

MEMBERS PRESENT:	☐ **OPEN SEAT (VACATED BY S. SLATON)**	☒ **C. NAGY**
	☒ **L. BERRY-BOBOVSKI**	☒ **J. PFEFFER** - BOARD SECRETARY
	☒ **P. BRIDGE**	☒ **M. PIZZIMENTI**
	☒ **R. GARBER –** BOARD CHAIR	☒ **M. SERIO -** VICE & COMM. CHAIR
	☒ **M. IKLE**	☒ **S. VANDEMERGEL**
	☒ **M. KOZAK**	☒ **A. YURKANIN**
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN K. AULETTE A.BOWERS	J. MARSH K. SNAY

1. **CALL TO ORDER**: Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA: AGENDA DATED JANUARY 28, 2025**

☐ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
☒ **MOTION TO APPROVE THE AGENDA, AS MODIFIED: MOVED ITEM #9a RECIPIENT RIGHTS ANNUAL REPORT UP TO ITEM #8a ON THE AGENDA.**
MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski
☒ **MOTION PASSED 10 / 0**
☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED DECEMBER 10, 2024**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
MOVED BY: M. Serio / SECONDED BY: M. Kozak
☒ **MOTION PASSED 11 / 0**
☐ **MOTION FAILED**

6. BOARD ADMINISTRATION: ☐ None ☒ Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- Community Connect: Saturday, February 1, 2025 at 2/42 Community Church 7526 Grand River Ave Brighton from 10 am to 1 pm.
- CMHA Winter Conference: Radisson Plaza Hotel Kalamazoo, MI
  February 4 & 5, 2025
- Night to Shine: Friday February 7, 2025 at 2/42 Community Church 7526 Grand River Ave Brighton from 6 pm -9:30 pm

c) Livingston County Board of Commissioners:
Resolution number 2024-12-169. approving re-appointments to the LCCMHA board:
New Appointment:
Andrew Yurkanin .....Term expires 12.31.2026
Re-Appointment:
Roxanne Garber .....Term expires 12.31.2027
Connie Nagy …….....Term expires 12.31.2027
Michelle Kozak…….Term Expires 12.31.2027

d) 2024 Board Committee Chairs - appointed by Board Chair, R. Garber
1) Ways & Means Committee Chair: Mary Serio
2) RRAC Committee Chair: Lisa Berry-Bobovski

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

a) RECIPIENT RIGHTS OFFICE ANNUAL REPORT (MOVED UP FROM ITEM 9a)

Action #1

Discussion was held. The Recipient Rights Annual Report was presented by RRAC Chair Lisa Berry-Bobovski, Recipient Rights Officer Jody Marsh, and Director of Recipient Rights and Compliance at Washtenaw County Community Mental Health, Katie Snay.

MOVED BY: L. Berry-Bobovski / SECONDED BY J. Pfeffer

Motion to approve the Governing Board accept the Recipient Rights Annual Report.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

Action #2

Discussion was held. Board Chair R. Garber requested J. Marsh and K. Snay discuss with the LCCMHA Board what the trends currently are in the recipient rights complaints they receive and what is done if there are repeated violations from a specific provider.

MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Vandemergel

Motion to approve that the Governing Board continues to fund the Rights Office with 2 FTEs.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

b) Delegated Contract January 2025 Report / Informational

c) Wait List Update / Informational

d) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) FINANCE REPORT & FY25 PROJECTIONS / INFORMATIONAL

b) 2020 E. Grand River. LLC-Lease Addendum for Engagement Center

DISCUSSION WAS HELD.

MOVED BY: C. Nagy / SECONDED BY: M. Kozak

MOTION TO approve the 8th addendum to the Commercial Lease Agreement between 2020 E. Grand River, LLC and LCCMHA for rental of commercial space located at 2020 E. Grand River Ave., Suite 102, Howell, MI at rates, as presented. Effective 10/01/2024 to 01/31/2030.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

c) FY25 COMMUNITY CATALYSTS DEVELOPMENT COMPANY LEASE RENEWAL OF BETHEL SUITE ROOM FOR EMERGENCY HOUSING

Discussion was held.

MOVED BY: J. Pfeffer / SECONDED BY: S. Vandemergel

Motion to approve the Rental Agreement between the Community Catalysts Development Company and Livingston County Community Mental Health Authority for the use of Bethel Suites- Room 6 at rates, as presented.Effective 1/1/2025 to Ongoing.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

d) FY25 CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) FOR PROMOTION OF HEALTH EQUITY (PHE) SUBRECIPIENT AGREEMENT – HUBLET AND COMMUNITY HEALTH WORKERS

Discussion was held.

MOVED BY: A. Yurkanin / SECONDED BY: L. Berry-Bobovski

Motion to approve the Subrecipient Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority for Hublet services and Community Health Workers, as presented. Effective 10/01/2024 to 03/31/2025.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

e) FY25 & FY 26 HILLSDALE COMMUNITY HEALTH CENTER D/B/A HILLSDALE HOSPITAL FOR ALL-INCLUSIVE COMMUNITY PSYCHIATRIC INPATIENT SERVICES

Discussion was held. .

MOVED BY: S. Vandemergel / SECONDED BY: M. Pizzimenti

Motion to approve FY25-26 Contract between LCCMHA and Hillsdale Community Health Center d/b/a Hillsdale Hospital for All-inclusive Community Psychiatric Inpatient services at rates, as presented. Effective 02/01/2025 to 9/30/2026.

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

f) FY25 MDHHS DONATED FUNDS AGREEMENT - ELIGIBILITY SPECIALIST/ ASSISTANCE PAYMENT WORKER

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: M. Kozak

Motion to approve the MDHHS donated funds agreement- Eligibility Specialist/Assistance Payment Worker between Livingston County Community Mental Health Authority, as presented. Effective 2/1/2025 to 9/30/2025

☒ **MOTION PASSED 11 / 0**

☐ **MOTION FAILED**

10. CMHPSM (REGION 6): ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 02/12/2025

b) Draft Minutes from 12/11/2024

11. CMHAM: ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below:

- CMHA Winter Conference: Radisson Plaza Hotel Kalamazoo, MI February 4 & 5, 2024

12. BOARD CORRESPONDENCE: ☐ None ☒ Item(s) Noted Below

a) Heather Oaks Quarterly Report

b) Letter from Congresswomen Elissa Slotkin

13. NEW BUSINESS: ☒ None ☐ Item(s) Noted Below

14. OLD BUSINESS: ☒ None ☐ Item(s) Noted Below

a) Parking Lot Items:

15. CALL TO THE PUBLIC: ☒ No Response ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:17 PM

RESPECTFULLY SUBMITTED: **APPROVED BY:**

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date